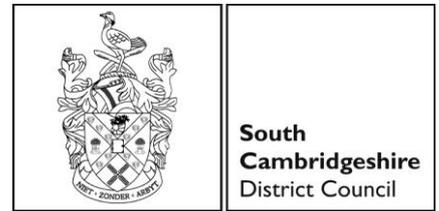


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30 March 2021

To:

Members of the Licensing (2003 Act) Sub-Committee – Councillors
Anna Bradnam, Bill Handley and Deborah Roberts

Dear Sir/Madam

This is a supplement (2) to the previously-published agenda for the meeting of **Licensing (2003 Act) Sub-Committee** on **Thursday, 1 April 2021**, containing those reports which had not been received by the original publication deadline.

Yours faithfully
Liz Watts
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

Agenda

4. **Application to grant a new premises licence for Childerley Orchard**

Pages
1 - 16

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Agenda Item 4



From: Aisha Francis <aisha@proudevents.co.uk>
Sent: 15 March 2021 18:08
To: Jackson Jane; Jackson Rachel
Cc: Licensing (SCDC); Ben Whur; Louise Young
Subject: Re: Premises Licence Application
Attachments: We sent you safe versions of your files; Strawberries & Creem Draft Conditions 150321.pdf

Mimecast Attachment Protection has deemed this file to be safe, but always exercise caution when opening files.

Dear Jane and Rachel,

I hope all is well!

As previously discussed, we are attaching proposed draft conditions to assist in the drafting of the licence application.

We have been working closely with our legal advisor throughout, Simon Taylor, who was involved in the drafting of the application. Simon has drafted the conditions after reviewing all of the representations that have since come in.

Simon, as a lawyer, is an events and licensing specialist, whose clients include some of the UK's largest promoters, Live Nation, AEG and SJM. He has specialised in licencing law since the 1980's and we are confident that the drafted conditions appropriately cover all of the elements of our licence application and the subsequent representations.

We hope they are of assistance to you.

We will be sending over our responses to the representations by separate email and hope to have these to you very shortly.

Best wishes

Aisha Francis
Project Manager



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From: [REDACTED] >
Date: Thursday, 11 March 2021 at 12:13
To: [REDACTED], [REDACTED] >
Cc: "Licensing (SCDC)" [REDACTED] >
Subject: Premises Licence Application

Good afternoon

Please attached the list of representations received - can you let me have your comments as soon as possible.

Kind regards

Jane Jackson | Technical Officer – Licensing Team | Shared Waste & Environment



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STRAWBERRIES AND CREEM FESTIVAL

DRAFT CONDITIONS

GENERAL

1. This Premises Licence authorises licensable activity on two weekends, Friday to Monday, each calendar year between 1 May and 30 September annually.
2. Each year the following conditions apply.
3. Notice of the proposed event days for that year will be provided by the Premises Licence Holder (PLH) to the Licensing Authority and the Responsible Authorities at least 6 months prior to the first event day or such lesser period as the Licensing Authority may deem reasonable in the circumstances.
4. A draft Event Management Plan (EMP) will be submitted by the PLH to the Safety Advisory Group (SAG) (or other body nominated by the Licensing Authority) for comment and discussion at least 6 months prior to the relevant event day or such lesser period agreed by the SAG. The draft EMP shall contain, but not be limited to:-
 - Event Management Structure
 - Event Risk Assessment
 - Operational Management Plan (including camping operations)
 - Site Plan
 - Construction Phase Plan, Risk Assessments and Method Statements
 - Fire Risk Assessment
 - Major Incident Plan (including counter terrorism measures)
 - Security and Crowd Management Plan
 - Medical Risk Assessment and Plan
 - Adverse Weather Plan
 - Children and Vulnerable Adults Safeguarding Policy
 - Traffic and Transport Management Plan
 - Alcohol Management Plan
 - Sanitation Plan
 - Waste Management Plan
 - Health and Safety Policy
 - Alcohol and Drug Use Policy
 - Coronavirus Risk Assessment and Controls (as required)
 - Programme of Regulated Entertainment
5. The PLH shall liaise with the SAG at meetings to scrutinise plans for the management of the events authorised by this Premises Licence.

6. The PLH will appoint an Event Manager who will lead an Event Management Team. The Event Management Structure will set out the responsibilities of the Event Management Team and be included in the EMP.
7. The final draft of the EMP shall be submitted by the PLH to the SAG for approval 28 days before the relevant event day. Thereafter any further changes to the EMP must be approved by the Licensing Authority.
8. Throughout an event the PLH shall establish an Event Control to include the Event Liaison Team (ELT) comprising representatives of the PLH, Security and nominated representatives of the Licensing Authority and Responsible Authorities. During event days the ELT shall manage operation of the event. Any necessary changes to the EMP may only be made with the consent of the ELT.
9. The PLH will implement the final EMP for each event.
10. A Multi Agency debrief shall be held within 3 months of the last event day each year.
11. Any authorised officer of the Licensing Authority and the Responsible Authorities, shall have access to the licensed site at all reasonable times for the purposes of ensuring compliance with the Premises Licence Conditions and the promotion of the licensing objectives.
12. No licensable activity shall be permitted within the work and accommodation areas for staff and contractors.

PREVENTION OF CRIME AND DISORDER

Cambridgeshire Constabulary

13. The PLH will liaise with the Cambridgeshire Constabulary (the Police) on procedures, crime prevention advice and other relevant matters, including counter terrorism measures. Guidance provided the Police shall be considered and implemented by the PLH.
14. The PLH will arrange regular meetings with the Police to ensure liaison and co-operation at all stages of the planning, during the event itself and post event to debrief. Crime reporting and handover procedures will be agreed with the Police no later than 28 days prior to the first event day.
15. The Police will be notified at the earliest opportunity by the Head of Security in the case of any incidents of serious crime and disorder where the victim consents and where the victim does not consent, where an intervention is required to maintain wider public safety at the discretion of the Head of Security or PLH.

Security and Stewarding

16. A suitable and experienced security and crowd management contractor will be appointed which will hold relevant industry accreditation. The appointed contractor will produce and implement a Security and Crowd Management Plan which will include appropriate risk assessments, method statements, deployment schedules and dot and grid plans.
17. The Security and Crowd Management Plan will be included in the EMP and shall be agreed by the Licensing Authority and the Responsible Authorities via the SAG at least 2 months prior to the first event day each year.
18. The Security and Crowd Management Plan shall include measures as follows:-
 - To deter and prevent crime and disorder;
 - To detail the security arrangements to keep attendees, staff and performers, visitors contractors and traders safe and secure;
 - To detail the security arrangements for protecting assets within the premises;
 - To detail the security arrangements to prevent unauthorised access to the premises;
 - To detail procedures for managing exclusion and eviction from the premises;
 - To set out procedures for managing incidents of disorder and anti-social behaviour.
19. The security and stewarding companies contracted for each event will be notified in the EMP.
20. Security Personnel will be present on site 24 hours a day during the events and the build and break of the event site.
21. An incident reporting and recording procedure will be in place, details will be included within the EMP. All entry, refusals and evictions will be recorded by Event Control and a copy of the Event Control Log will be maintained and made available for inspection by the Licensing Authority and the Responsible Authorities on request.
22. All security and stewarding staff will receive a briefing, which will include suitable information and instructions relevant to the event, from the appointed security and crowd manager prior to each event. All security and stewarding staff will be easily identifiable and registered Security Industry Security (SIA) shall wear visible SIA badges at all times when on duty.
23. Security will be deployed in sufficient numbers and in an appropriate mix of genders for each event based on assessment of attendance and duties. Deployment schedules for each event day will be included in the EMP and agreed with the Licensing Authority and Responsible Authorities via the SAG prior to each event.

Controlling Access to the Premises

24. The area to be used for the event, including the public arena, camping areas and work areas will be enclosed by a secure perimeter with defined and controlled entry points and exits, including emergency exits. Details of the secure perimeter shall be agreed with the Licensing Authority and Responsible Authorities via the SAG prior to each event.
25. All entry to the premises for events will be controlled and managed by SIA security employed by the security contractor. Security staff will be briefed on the entry conditions, search procedures and any other relevant policies, procedures or requirements for each event.
26. Entry conditions will be displayed at all entrances to the premises, including entry to work areas. Patrons will not be allowed to re-enter the premises after they have left (unless at the discretion of the Head of Security re-entry is considered appropriate) or after they have been ejected.

Searching on Accessing the Premises

27. Patrons, contractors, workers, volunteers, artists and their guests may be searched on entry to the premises in accordance with the search policy and procedure contained in the Security and Crowd Management Plan. Patrons camping on the premises may be searched on entry to the campsite and each time they enter the campsite. Children will be accompanied by a responsible adult during any search.
28. The search policy and searching procedure will be included in the EMP as part of the Security and Crowd Management Plan which shall be agreed with the Licensing Authority and Responsible Authorities via the SAG prior to each event.

Prohibited Items

29. The PLH will agree a list of prohibited items that cannot be brought into the premises with the Licensing Authority and Responsible Authorities via the SAG prior to each event.
30. Details of prohibited items will be included in the conditions of entry to the event, will be available on the event's website and will be clearly displayed at all entry points. Patrons will not be allowed to bring glass or open bottles into the Licensed Premises.
31. Patrons with a valid ticket for camping will be allowed to bring a designated quantity of alcohol for personal consumption into the designated camping areas only. The quantities of alcohol allowed to patrons with a valid camping ticket will be agreed by the Licensing Authority and Responsible Authorities via the SAG prior to each event.
32. Secure amnesty bins will be provided at designated entry points agreed with the Police. Items surrendered or confiscated will be held and disposed of by the security and crowd manager in accordance with procedures agreed with the Police. A log will be maintained of confiscation, seizures and disposals by the security and crowd manager and will be

made available for inspection by the Licensing Authority and the Police on reasonable request.

Ticketing and Accreditation

33. A system of secure ticketing and accreditation will be in place throughout the premises and only patrons in possession of a valid ticket or valid accreditation will be allowed access to the premises. All access points will be controlled by SIA staff.
34. Staff, contractors, volunteers, visitors, artists and guests shall wear a form of secure accreditation within the premises. Accreditation will be the responsibility of the PLH.

CCTV

35. CCTV of a suitable standard will be installed throughout the premises in accordance with the Plan agreed by the Licensing Authority and Responsible Authorities via the SAG prior to each event. CCTV operations will be located in Event Control and will be operated by a competent operator holding an Award for Working as a CCTV Operator (Public Space Surveillance) qualification or equivalent.
36. Body worn video cameras will be worn by designated SIA security response teams when responding to alleged incidents. The numbers of body worn video cameras shall be agreed with the Police prior to each event.

Communications

37. The PLH will ensure that there is an effective means of two-way communication in place between designated staff. General event communication will be managed by Event Control.

Drugs Policy

38. Illegal drugs and psychoactive substances will be prohibited items. The drugs policy will be agreed in advance of the relevant event with the Police and submitted with the EMP. Anyone under the influence of illegal drugs or psychoactive substances who is vulnerable will be managed through the process set out in the Children and Vulnerable Adults Policy included in the EMP.

Adequate Night-time Lighting

39. The PLH shall ensure adequate lighting is provided throughout the premises and within the vicinity of the premises' footprint including public areas for entry, exit and emergency egress routes details of which will be included on the Site Plan.

Preventing Underage Alcohol Consumption

40. The PLH will operate a challenge 25 policy. Bar staff will require a valid proof of ID from any patron seeking to make a purchase of alcohol for themselves or anyone else appearing to be under 25 years old.
41. Each bar will be managed by a Personal License Holder. All bar staff will undertake mandatory licensing training before operating at a bar. A record of this training and those attending will be kept by the appointed bar operator and will be made available for inspection to the Licensing Authority and Responsible Authorities. All bar staff must be over 18 years of age.
42. Patrons unable to provide a valid proof of age will be refused service and a record of the refusal will be kept. A copy of the refusals log will be made available for inspection by the Licensing Authority and the Police on request.
43. Prominent, clear and legible information shall be displayed at all bars indicating that it is an offence to buy, or attempt to buy, alcohol by or for a person under the age of 18.

Counter Terrorism Measures

44. The PLH will liaise with the Licensing Authority and the Police to make a risk assessment and put in place reasonable and proportionate measures to reduce risk. Risk assessment, measures and plans in the event of a major incident will be included in the EMP and will be agreed by the with the Licensing Authority and the Police prior to each event.

Lost Property

45. Lost property will be retained by Event Control and a log of items will be kept. Where information about the owner is available, the customer services team will make attempts to contact the patron concerned and return their item(s). A contact email address for information about lost property will be provided by the PLH.

PUBLIC SAFETY

Premises Capacity

46. The maximum capacity permitted under this Premises Licence is 24,999 including all patrons, guests, staff, contractors, volunteers and artists. However, this maximum number is subject to the following conditions:
 - In the first year of the events, the maximum capacity for the premises will be 14,999 including all including all patron, guests, staff, contractors, volunteers and artists.

- In the second year of the events, the maximum capacity for the premises may be increased to 19,999 including all patrons, guests, staff, contractors, volunteers and artists, if agreed in writing by the Licensing Authority.
- In the third year of the events and thereafter, the maximum capacity for the premises may be increased to 24,999 including all patrons, guests, staff, contractors, volunteers and artists, if agreed in writing by the Licensing Authority

Health and Safety

47. A suitably experienced and qualified Health and Safety Consultant will be appointed. The Health and Safety Consultant will undertake risk assessments and produce appropriate method statements that will be included within the EMP and will review risk assessments and method statements of suppliers and contractors and make recommendations to the PLH regarding any additions and amendments.
48. All risk assessments and method statements submitted by suppliers and contractors, shall be made available for inspection by the Licensing Authority and South Cambridgeshire District Council's Waste and Environment Commercial Team on request.
49. The Health and Safety Consultant will attend site during the build and break of the events. It will monitor and assess the implementation of safe working practices and method statements and will advise the site management and production team on any changes to improvements.
50. The Health and Safety Consultant will attend events and be a member of the Event Liaison Team and will provide advice and guidance to the PLH during the operation of the event relating to the management of the health and safety patrons, guests, staff, contractors, traders, visitors and artists.

Managing Crowds

51. The Security and Crowd Manager will prepare a Security and Crowd Management Plan that will include the crowd management operation to :
 - Maintain a safe environment for members of the public, staff, contractors, visitors and artists working at the events;
 - Ensure only authorised ticket and pass holders gain access to the relevant areas;
 - Monitor crowd movements, identify and deal promptly and effectively with any identified crowd control issues;
 - Oversee the safe ingress and egress to and from the events, including the event of an incident or major incident.
52. The premises will be designed and laid out to manage the flow and movements of crowds accessing, leaving and within the premises. Infrastructure will be deployed to support the management of crowds including queuing and fencing to secure areas. Lighting will

be provided to illuminate entry and exits, including emergency exits, ingress and egress routes and to facilitate safe movement within the premises. Infrastructure, perimeter and security fencing will be clearly indicated on the Site Plan.

53. Security and stewarding staff will be deployed throughout the premises to facilitate ingress and egress and safe movement around the premises.

Major Incidents, Evacuation and Emergency Access

54. A Major Incident Plan will be included within the EMP. The Major Incident Plan will be agreed in advance with the Licensing Authority and Responsible Authorities prior to the first event of each year via the SAG (or other body nominated by the Licensing Authority). The Major Incident Plan will include details of coordination with the emergency services and how the premises will be evacuated. The EMP will contain the contact details of those nominated by the PLH to manage any major incident.
55. The PLH will ensure the provision of and maintain suitable access to the site at all times during the build, break and live events, for emergency services including the Police, ambulance and fire and a rescue, including during the departure and arrival of patrons and adverse weather. Details of the emergency access routes, including their specification, shall be contained in the Major Incident Plan within the EMP. These routes will be designated as the 'Blue Routes'.
56. The PLH will agree Emergency Services Rendezvous Points with the emergency services. Details of the Blue Routes and Emergency Services Rendezvous Points will be detailed within the EMP and on the Site Plan.

First Aid and Medical Provision

57. The PLH will point a suitably qualified and experienced medical and first aid contractor to provide medical services at the events. The contractor will undertake a risk assessment and produce a Medical Management Plan both of which will be included in the EMP and shall be agreed at least 2 months in advance with the Licensing Authority and Responsible Authorities prior to the first event of each year. The medical and first aid contractor will attend the SAG meetings and liaise with the relevant Ambulance Service when required.

Fire Safety

58. The Health and Safety Consultant or another suitably qualified person will undertake a Fire Risk Assessment on behalf of the PLH. The Fire Risk Assessment will be contained within the EMP and Safety Plan and made available to the Licensing Authority and Responsible Authorities at least 2 months prior to the first event of each year discussed with the SAG.
59. Fire safety equipment, including but not limited to portable firefighting equipment, fire notices and other resources will be located at suitable locations throughout the premises and clearly sign-posted. Positions for firefighting and alarm raising equipment will be agreed with the Licensing Authority and Cambridgeshire Fire and Rescue Service at least 2 months prior to the first event of each year.

60. All marquee structures used at the events shall be of proven fire performance and linings must be of inherently flame retarded fabric or durably flame retarded fabric and certification of fire performance shall be provided to the Fire Service on request.
61. All floor coverings, wall coverings, curtains, drapes, fabric, artificial or dried foliage, decorations, art work, art installations and filling materials used in furnishings supplied and used on the premises will carry flame retardancy certification to the relevant British Standards or will be inherently flame retardant. The details of all such materials will be held on site and will be available for inspection by Cambridgeshire Fire and Rescue Service and the Licensing Authority on request.
62. The siting of all vehicles, mobile catering vans, trailers, stalls, generators, tents, marquees, dressing rooms etc., will be arranged so as to provide fire breaks. All food, bar and other traders are required to provide fire safety risk assessments which will be checked when onsite by the Health and Safety Consultant and supplied to the Fire Service on request.
63. No petrol generators or portable BBQs will be allowed onto the site. Any petrol generators and portable BBQs found on site will be removed from site or stored away from ignition sources, remote from the event and any accommodation until they can be removed.
64. Hay and straw bales will not be used on site and Chinese lanterns shall be a prohibited item in order to reduce the risk of fire.
65. Campsite stewards/fire marshalls shall be instructed to be alert for campfires/bonfires and BBQs on the campsite, which will be extinguished, when discovered.

Fire Exits and Means of Escape

66. Fire exits will be provided at designated points around the perimeter and within any structures erected or used for the event. All means of escape and fire exits will be clearly signed. Exit capacities will be calculated and contained within the Fire Risk Assessment contained within the EMP. Details of fire exits and means of escape routes will be agreed with the Licensing Authority and Cambridgeshire Fire and Rescue Service at least 2 months prior to the first event of each year.
67. Security and stewarding staff will guide all patrons, staff, contractors and artists to designated places of safety away from the premises and identified on the Site Plan and within the Fire Risk Assessment contained within the EMP in the event of an emergency.

LPG Used by Traders

68. Traders requiring the use of LPG will be required to bring the minimum necessary quantity to site and provide a notification to the Event Manager that they will have LPG equipment. A register of the location of LPG equipment and number and size of LPG containers will be maintained within the Site Office and made available to Cambridgeshire Fire and Rescue Service and the Licensing Authority on request. All

LPG storage locations will be secure and with no public or unauthorised access. These areas will all be designated as ‘no smoking areas’.

69. Excess LPG cylinders brought to site will be removed from site or stored away from ignition sources, remote from the event and any accommodation.
70. All traders will be required to provide Gas Safe certification for their LPG equipment. All equipment will be subject to periodic inspection during the events by the Health and Safety Consultant.

Pyrotechnics and Special Effects

71. In the event that pyrotechnics or special effects are to be used, an experienced and competent contractor will be employed to undertake an assessment and manage the use of these. The contractor will be required to provide risk assessments, method statements and demonstrate compliance with all necessary regulations and legislation and this documentation will be reviewed by the Health and Safety Consultant and will be made available to the Licensing Authority and Cambridgeshire Fire and Rescue Service at least 2 months prior to each event.
72. The PLH’s Health and Safety Consultant will be in direct liaison with the Licensing Authority, Cambridgeshire Fire and Rescue Service and the pyrotechnic and special effects contractors and will carry out an additional check once any pyrotechnics and special effects are installed to check compliance with agreed positions and the effects list.

Temporary Structures

73. The PLH will appoint suitably experienced and qualified suppliers and installers of temporary structures. Copies of plans and any necessary calculations will be submitted to the South Cambridgeshire District Council, including Building Control as required or requested.
74. The Site Manager and Health and Safety Consultant on behalf of the PLH will take all reasonable steps to ensure any temporary structure are suitable for their intended purposes and installed in accordance with the contractor’s plans. Installation and completion certificates will be provided by the relevant contractor prior to their use and copies will be held in the Site Office for inspection on request by the Licensing Authority and South Cambridgeshire District Council, including Building Control when required.

Drinking Water and Food Safety

75. The PLH will ensure the adequate provision of a tested, safe and reliable source of potable drinking water for use at the premises for drinking, the preparation of food and sanitation. Tests of drinking water will be carried out in accordance with current regulations and by an accredited testing facility in advance of the events and at agreed intervals during and between events.
76. The PLH will ensure appropriate and suitable checks are carried out on food vendors to ensure, so far as is reasonably practicable, they meet current food safety and health and

safety legislation. Details of all food and drink vendors will be provided to the Licensing Authority no less than 6 weeks prior to the first event of each year.

PREVENTION OF PUBLIC NUISANCE

Display of the Premises Licence

77. Copies of the Premises Licence summary will be displayed within the premises. Copies will be displayed at, but limited to, the following locations: Main Entrance, Event Control, each stage and performance areas, all bars.
78. A full copy of the Premises Licence will be contained within the EMP which is issued to all members of the Event Management Team and Event Liaison Team. All artists and performers will be made aware of relevant licensing conditions.

Engagement with Residents and Businesses

79. The PLH will notify local residents, business and parish councils at defined locations at least 2 months prior to the first event of each year, of the dates of all events each year once agreement has been reached with the Responsible Authorities and licensing Authority through the SAG. The defined locations will be agreed with the Licensing Authority prior to the first event of each year. The event website will provide specific information for local residents and businesses including contact details.

Resident Information and Complaint Service

80. A dedicated resident complaint and information phone line and email service will be established and operational throughout each event. Residents and local business will be able to use the service to report their concerns regarding noise, antisocial behaviour, litter etc.
81. Information about how to use the service will be provided to local residents via a leaflet drop to properties within an agreed vicinity from the premises and Parish Councils by email. The phone line and email service will be staffed throughout the duration of the events. A log will be kept of all communications received via the phone and email service along with a record of any actions taken. The log will be made available for inspection by the Licensing Authority on request.

Programme of Entertainment

82. The PLH will include a programme of regulated entertainment in the EMP. The plan which will include details of the proposed programme for each stage and performance area. The programme will be submitted with the final version of the EMP 2 months prior to each event. Any subsequent changes of artists or artists' line up timings, will be provided to the Licensing Authority, and Responsible Authorities as required, when changes or additions are contractually confirmed, or as soon as is reasonably practicable.

Management of Noise

83. An experienced acoustic consultant will be appointed to produce, implement and monitor a robust Sound Management Plan that will be included in the EMP. The Sound Management Plan will contain the maximum music noise levels permitted at identified locations and the acoustic consultant's management strategy and measures to control music noise levels during the events.
84. The acoustic consultant will assess the positioning of sound sources pre-event and liaise with the Licensing Authority and South Cambridgeshire District Council's Environment and Waste Commercial Team throughout the event, as required. Sound checks will take place the day prior to the event as well as on the day of the event. Times for these checks are to be notified to the Licensing Authority and designated Parish Councils in advance.
85. The acoustic consultant will be available throughout the duration of the performance of regulated entertainment at each event, as required and will have complete authority to ensure the event complies with the Sound Management Plan. It will hold regular meetings with representative of the Licensing Authority as required.
86. Regulated entertainment within the main festival site will cease at 23:00 save that, regulated entertainment provided for campers after 23:00 may continue until 02:00 the following day.
87. The sound amplification systems will not be used after the permitted hours of entertainment on day of events for the relaying of music or other content or for any purpose except for emergency announcements relating to public order and safety.

Traffic and Transport Management

88. The PLH will ensure a Traffic and Transport Management Plan is produced and implemented. The Traffic and Transport Management Plan will be included in the EMP and will be agreed with the Licensing Authority and Responsible Authorities via the SAG prior to the first event of each year.
89. Patrons will be required to access and leave the site via designated transport services provided by the PLH. Transport services will operate from designated pick up and drop off points away from the site. Patrons will be advised in the conditions of entry to the event, on tickets and through the event's website, that access to the premises will only be allowed via designated transport hubs with the exception of patrons with accessibility requirements.
90. The Event Manager will ensure the coordination of services provided by the transport providers, Traffic Management and Security and Crowd Management contractors. Access to and from the site will be managed by a competent and experienced Traffic Management contractor who will be responsible for maintaining the flow of event traffic to and from the site to minimise the impact on the public highway.

Car Parking, Taxi and Public Transport Operations

91. The Traffic and Transport Management Plan will include plans for car parking, taxi pick up and drop off and public transport use, which will be agreed with the Licensing Authority and Responsible Authorities via the SAG.
92. Attendance at the event by car, taxi or public transport will be via parking, taxi and transport hubs at locations away from the site. These hubs will be connected to the site for ingress and egress via a dedicated transport shuttle service provided by a competent transport operator.
93. Local taxi firms will be contacted and informed to use transport hubs as drop off and pick up points.
94. Transport hubs will be staffed by SIA security and stewards. Car parking management, taxi pick up and drop off management and transport shuttle loading and unloading will be managed by competent stewards.

Managing Waste and Litter

95. The PLH is responsible for the production of a Waste Management Plan that will include litter, waste from traders, bars and production activities will be included in the EMP.
96. The plan will include the placement and management of waste receptacles and skips shall not be placed near temporary structures or vehicles. Litter picking services and the removal and management of all waste generated by the events, including ingress and egress routes to and from the premises, shall be designed to mitigate risk of fire and pollution.
97. A responsive litter picking service will be provided to deal with any complaints from local residents or businesses about litter arising from the event. Waste removed from site will be undertaken by a certified operator and all waste will be tracked.

Provision of Management of Sanitation Facilities

98. The PLH will produce a Sanitation Plan to be included within the EMP. The plan will include the provision and maintenance of adequate number of toilets, urinals, accessible toilets and showers of patrons (including those camping), staff, contractors, trader and artists based on an assessment of requirements.
99. A constant supply of clean water, or alternative hand cleansing sanitiser will be maintained at all sanitation positions throughout the event.

Reducing Light Pollution

100. The PLH will take all reasonable steps to minimise pollution from light sources associated with the events. Light sources will be directed inwards towards the premises and on ingress and egress routes for public safety.

THE PROTECTION OF CHILDREN FROM HARM

Safeguarding of Children and Vulnerable Adults

101. A Safeguarding of Children and Vulnerable Adults Policy will be included in the EMP and agreed with the Licensing Authority and Responsible Authorities prior to each event via the SAG.
102. All members of the Event Liaison Team will be briefed on the safeguarding measures and all operational staff will follow the procedures set out in the Policy.
103. No alcohol will be served for consumption of young people under the age of 18 years old and a Challenge 25 policy will operate at all bars.

Welfare of Children and Vulnerable Adults

104. The welfare service provider will be provided for children, including lost and unaccompanied children and vulnerable adults. Welfare provider and those with significant access to children vulnerable adults will be subject to a Disclosure and Barring check. A Lost Children policy will be included in the EMP and agreed with the Licensing Authority and Responsible Authorities prior to each event via the SAG.
105. Details of the welfare service provider and welfare facilities will be provided to the Licensing Authority no less than 2 months prior to the first event each year.

Admission of Children

106. Children will be allowed access to the Licensed Premises if accompanied by a responsible adult aged 18 years or over, unless an age-related entry restriction applies to the event.
107. Children shall remain the responsibility of their responsible adult at all times.
108. For events where an age restriction applies information will be provided within the ticket conditions, entry requirements and advertisement for the relevant events. Where an age restriction applies proof of age may be required as a condition of entry.